April 5th 2012

Dear Neighbour,

Spring greetings from your neighbours at 80 Winchester Street. Our two companies, Toronto Dance Theatre and The School of Toronto Dance Theatre, co-manage the building owned by the Toronto Dance Foundation, commonly known as the Winchester Street Theatre.

As you probably know, our facility is a designated Heritage building under the Ontario Heritage Act. We are writing to inform you of some capital improvements we will be undertaking over the next two to three months, that are necessary to keep the building safe for all its users and to preserve its heritage façade.

Over the spring and beginning the week of April 23rd, we will be:

o Reinforcing the foundation of the church portion of the building, which has not been touched since its original construction in 1891 and is in serious need of repair;
o Pointing the exterior brick work;
o Repairing parts of the peak, slate roof, also original from 1891;
o Reinforcing the window settings of the south-facing stained glass windows, i.e. replacing the wooden casings of all the windows;
o Replacing the sash windows on the parish hall portion of the building.

In order to tackle these projects, we are obliged by the City to close the sidewalks on Winchester and Metcalfe Streets around the perimeter of the building.

We will be hosting an information session on **Friday April 13th at 6pm** here in our Studio D. At that time we will be happy to answer any questions you may have about the work ahead and how it might affect you. If you are not able to make this meeting but would like to discuss the project, please call Karen O'Brien our Facilities Manager at 647-439-3741.

Sincerely,

Andrea Vagianos
Managing Director

Lauren Gould
General Manager

Karen O'Brien
Facilities Manager